

Sakar Industries Ltd.

Date:- 25th Oct-2016.

To,

Mr. Dhaval Dave,

D/15, Ajitnath Society,

B/h Navsarjan High School,

G.S.T. Road, Ranip, Ahmedabad:- 382 480.

JOB DESCRIPTION

- Handling day to day production activities.
- Report & Data generation for production.
- Furnace Supervision.
- Manpower Handling,.
- Batch Making for Alluminium Production.

For, SAKAR INDUSTRIES LTD,

(RAJESHKUMAR)

(VRIJESH PATEL)

Head of Department-Production,

Works :
140-141,
Santej-Vadsar Road,
Post - Santej, Talulka-Kalol,
Dist. Gandhinagar
Phone : 02764-286177
Fax : 02764-286176
E-mail : info@sakarindustries.in
Web : www.sakarindustries.in



Regd. Off :
H/10, Madhavpura Market,
Shahibaug Road,
Ahmedabad-380 004. Gujarat. INDIA
Phone : +91-79-25622281
Fax : +91-79-25620620



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Mr. Dhaval Dave,
D/15, Ajitnath Society,
B/h Navsarjan High School,
G. S. T. Road, Ranip, Ahmedabad:- 382 480.

Dear Dhaval Dave,

Sub: Letter of Offer

We refer to your recent discussions with us and are pleased to offer you the position of Production Engineer at Sakar Industries Ltd.

Your job location is at our factory Santej. Your date of Joining will be 2nd Nov-2016.

You will report to Mr. Rajeshkumar-Production Department

You will be entitled to a fixed CTC of **Rs. 120000 /- per annum** (Rupees One Lakh Twenty thousand only). The detailed Salary Annexure will be provided to you in your Appointment Letter on submission of the relevant documents.

At the time of joining, please submit copies of the following documents and produce originals wherever required:

- 4 Passport size photographs..
- Copy of Educational certificates (From Std. X till graduation/PG/PHD etc)
- Relieving certificate, salary slip/certificate of the last pay drawn from the previous employer/Copy of Resignation duly accepted by Current Employer.
- Experience certificate from all past/previous employers. (If applicable)
- Form 16 and proof of earnings for the past year (in case of employed personnel)(If applicable)
- Pan Card & Address Proof.

You will be on probation for six months. Your timing will be 10 hours in both shift. Rs. 150/- Prof. Tax deduct from your gross Salary. ,The detailed appointment letter will be issued to you on completion of all the joining formalities and scrutiny of the submitted documentation. In case, any of the documents submitted are found to be false or misleading, our offer stands cancelled.

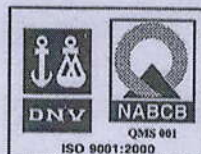
If you find the above terms of employment acceptable, you are requested to sign the copy of this offer letter as a token of acceptance and submit it back to us. Also find the copy of Job description and duties, which you will be bound to perform.

This offer is valid for a period of ten (10) days from the date of issue, and shall lapse automatically unless you confirm your acceptance for the same.

For, **SAKAR INDUSTRIES LTD.**

(DHAVAL DAVE)

Work : RAJESHKUMAR)
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